



NETHER DENTON PARISH COUNCIL

Chairman: Cllr. David G. Richardson

Clerk: Julie Hogg
Chyandour
Low Row
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8th May 2024

A Meeting of Nether Denton Parish Council will be held on Tuesday 14th May 2024 following the Annual Parish Meeting at 7:45pm in the Taylor Institute, Low Row.

This is a public meeting and all are welcome to attend.

Julie Hogg
Clerk to the Council

AGENDA

- 1. Election of Chairman for the Council Year 2024/25**
The successful nominee will sign the Declaration of Acceptance of Office
- 2. Election of Vice-Chairman for the Council Year 2024/25**
The successful nominee will sign the Declaration of Acceptance of Office
- 3. Apologies for Absence**
To receive and accept reasons for apologies for absence
- 4. Minutes of the meeting of the Parish Council held on 12th March 2024**
To receive and agree the minutes of the last meeting of the Parish Council
- 5. Request for Dispensations**
The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 6. Declarations of Interest**
To receive declarations by members of interests in respect of items on this agenda.
- 7. Public Participation**
 - 7.1** To receive comments and representations from members of the public in relation to any item on the Agenda, at the discretion of the Chairman.
 - 7.2** To receive reports from City and County Councillors.
- 8. Administrative Issues**
 - 8.1 Programme of Meetings**
To agree the calendar of meeting dates for the council year 2024/25, proposed as:
 - Tuesday 9 July 2024
 - Tuesday 10 September 2024
 - Tuesday 12 November 2024
 - Tuesday 14 January 2025
 - Tuesday 11 March 2025
 - *Tuesday 13 May 2025 - TBC (New Council Year)*
 - 8.2 Clerk's Report – to follow**
To note the above report on actions undertaken

8.3 Co-option of new Councillor

To review and prioritize a plan for the above

9. Community Park Issues

9.1 Maintenance/Inspections

To review progress with the above

9.2 Project Plan for Groundworks

To review and prioritize a plan for the above

10. Village Matters

10.1 Community Gathering

To review decisions made for the above.

10.2 CPR Training

To receive updates regarding the above.

11. Planning Matters

11.1 Barn at Beckstonegate Conversion (22/0431)

To note that this application is ongoing

11.2 Change Of Use Of Redundant Barn To 1no. Dwelling At Beckstonegate (22/0416)

To note that this application is ongoing

11.3 Replacement of Existing First Floor Orangery With En-Suite Bedroom; Internal Alterations To Form New Staircase, Utility & Store (24/0043)

To note that this application was granted.

11.4 Replacement of Existing First Floor Orangery With En-Suite Bedroom; Internal Alterations To Form New Staircase, Utility & Store (24/0044)

To note that this application was granted

11.5 Erection of Two Storey Side Extension to Provide Hallway, Utility and Shower Room on Ground Floor with 1no Bedroom and Bathroom Above. (24/0280)

To note that this application is ongoing

12. Highways Matters

To review any on-going Highways issues and give an opportunity for Councillors to bring to the attention of the Clerk any new issues to be reported

13. The William Hodgson Trust & PCC

To consider matters relating to the above

14. Financial Matters

14.1 Insurance 2024/25

To consider acceptance of a quotation for insurance

14.2 Internal Audit Report

To consider accepting the end of year internal auditors report for the financial year 2023/24

14.3 Certificate of Exemption

To resolve that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to submit a Certificate of Exemption to the External Auditor following confirmation that gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2024.

14.4 Audit Commission Annual Return and Governance Statement for the Year Ended 31st March 2024

To consider and approve the Annual Governance Statement and authorise the Chairman to sign the Annual return

14.5 Statement of Accounts to Year Ended 31st March 2024

To approve the Statement of Accounts and authorise the Chairman to sign the annual return

14.6 Statement of Accounts to 10 May 2024

To receive and note the statement of accounts to date

14.7 Payments

To consider approving payments in accordance with the payment schedule and authorise two councillors to sign

14.8 Receipts

To note the receipt of:

- £9,222.00 from Cumberland Council (Precept)
- £1,208.00 from Cumberland Council (Grant for Patio Repair)
- £4,060.13 from HMRC (VAT reclaim)

14.9 Internet Banking

To reconfirm approval for the Clerk to authorise internet banking payments.

14.10 Delegated Authority

To discuss the approval for delegated authority for the Clerk for payments of invoices.

15. Policies and Procedures

To review the following policies:

- Updated Financial Regulations

16. Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents.

Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council.

Further agenda items should be submitted to the Clerk by 1st July 2024

15. Correspondence

All pertinent correspondence has been distributed by the Clerk. All members of the PC are welcome to request additional items based on their interests.

16. Date of Next Meeting

To resolve that the next Parish Council meeting will take place at 7.45pm on 9th July 2024 in the Taylor Institute, Low Row at 7.45pm.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests on a 'Notification by Member of Pecuniary and Other Registrable Interests' form. The Code places a duty on all Parish Councillors to ensure that the information given in their Notice of Interest is current and it is a breach of the Code should Parish Councillors fail to give further notice in order to ensure that their Personal Interests form is up to date. Members are therefore politely reminded of the need to complete a new form in respect of any change to their interests, including changes of employment, ownership or renting of property within 28 days of any change taking place.