



# NETHER DENTON PARISH COUNCIL

Chairman: Cllr. David G. Richardson

Clerk: L Mowbray  
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29th December 2025

## AGENDA

1/26	<b>Apologies for Absence</b> To receive and accept reasons for apologies for absence	
2/26	<b>Minutes of the meeting of the Parish Council held on Wednesday 26<sup>th</sup> November 2025</b>  To receive and agree the minutes of the last meeting of the Parish Council	
3/26	<b>Requests for Dispensations</b> To receive declarations by members of interests in respect of items on this agenda.  No requests were received	
4/26	<b>Declarations of Interest</b> The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.	
5/26	<b>Public Participation</b> <b>1</b> – To receive comments and representations from members of the public in relation to any item on the Agenda, at the discretion of the Chairman.  <b>2</b> - To receive reports from Cumberland County Councillors if in attendance	
6/26	<b>Administrative Issues</b> <b>Clerk's Report</b> To note the above report on actions undertaken – To follow at meeting  <b>Annual Leave</b> – 5 days may be taken to next financial year  <b>Clerk Equipment</b> <ul style="list-style-type: none"><li>- Desk, Chair and unit requested –£314 from IKEA</li><li>- Printer with scanning capabilities between £50 - £150 from Currys</li></ul> All can be bought within the yearly equipment budget  <b>Website</b> <ul style="list-style-type: none"><li>- Map updated</li></ul>	

	<ul style="list-style-type: none"> <li>- Internal audit done by Parish Support Officer</li> <li>- Assertion 10 checklist to be shared (to be audited by Cllr. Spencer when available)</li> </ul> <p><b>Training</b></p> <ul style="list-style-type: none"> <li>- Clerk booked onto Finance Training 9<sup>th</sup> February</li> <li>- Clerk booked onto End of Year Accounts Training 12<sup>th</sup> February</li> <li>- Clerk booked onto Agenda and Minutes Training 10<sup>th</sup> March</li> </ul> <p>For section 16 of responsibilities to become a qualified clerk- Certificate in Local Council Administration - <b>CILCA</b> £275 + SLCC Fees</p> <ul style="list-style-type: none"> <li>- Target Audience: Clerks, assistant/deputy clerks, aspiring clerks, councillors, and anyone working with or interested in local councils.</li> <li>- Content: Covers essential areas like roles &amp; responsibilities, legal frameworks, financial management, strategic planning, and public relations.</li> <li>- Format: A portfolio-based qualification, typically taking around 12 months, with support from County Associations (CALCs) and online platforms.</li> </ul> <p><b>Policies</b> – Will continue to be updated as time allowed.</p>	
7/26	<p><b>Community Park - Maintenance and Inspection</b> To review progress with the above – Cllr Richardson to share report results</p>	
8/26	<p><b>Village Matters</b> <b>1</b> - To report on any issues or events within the village.</p>	
9/26	<p><b>Planning Matters</b> To report on any planning matters received</p> <p><b>25/0626 – Ongoing</b> Carricks Yard, Low Row, Brampton, Carlisle, CA8 2LF Demolition Of Existing Buildings &amp; Erection Of 6no. Dwellings with Associated External Works</p> <ul style="list-style-type: none"> <li>- Comment given – please see attachment</li> <li>- Updated planning received and forwarded to committee.</li> </ul>	
10/26	<p><b>Highways Matters</b> To review any on-going Highways issues and give an opportunity for Councillors to bring to the attention of the Clerk any new issues to be reported</p>	

11/26	<p><b>Financial Matters</b></p> <p><b>1 - Statement of Accounts to 29<sup>th</sup> December 2025</b> Please see additional sheet</p> <p><b>2 – Payments</b> Please see additional sheet</p> <p>Currys - Oven £389 (Ratification see below) Annual Pay Increase inline with country / union guidance to be approved</p> <p><b>3 – Receipts</b> Ratification of Currys Oven from TI - £389 Donation for books - £20 Boundary Fence £235.80</p> <p><b>4 – Grant Requests</b> None received</p> <p>Christmas Party – A thankyou was received for help towards the Children’s Christmas Party held at Taylor Institute. Around 25 Children were in attendance and 20 adults plus a special visit from Santa.</p> <p><b>5 – Budgets and Precept</b> To review and accept the budget / precept for 2026/2027 Please see additional sheet</p>	
12/26	<p><b>Councillor Matters</b></p> <p>An opportunity for Councillors to raise issues on behalf of residents. <i>Note: no decisions can be made on these matters but they may be placed on a future agenda of the Council.</i></p> <p>Further agenda items should be submitted to the Clerk by 1<sup>st</sup> March 2026</p>	
13/26	<p><b>Correspondence</b></p> <p>All pertinent correspondence has been distributed by the Clerk. All members of the PC are welcome to request additional items based on their interests.</p>	
14/26	<p><b>Date of the Next Meeting</b></p> <p>To resolve that the next Parish Council meeting will take place at 7.45pm on Tuesday 8<sup>th</sup> March 2026 in the Taylor Institute, Low Row.</p>	